



## MINUTES

### Board Affairs Committee

Tuesday, December 13, 2022, 1:30pm  
WC Room 2 / Zoom

**Committee:** Donna Coon (Chair), Carol Crothers, Jerry Humphrey, Nellie Johnson, Ed Knop, Chuck Soukup, Beverly Tobiason, Jodie Walker, Tony Zabicki, Kathi Bachelor (ex-officio), Scott Somers (CEO), Nanci Moyo (Liaison/Administrative Supervisor)

**Absent:** Joyce Finkelstein

**Visitors:** 3

**1. Call to Order / Roll Call – Establish Quorum**

Chair Coon called the meeting to order at 1:30pm MST. Roll call by Nanci Moyo. Quorum established.

**2. Approve Meeting Minutes: November 8, 2022**

**MOTION: Tobiason moved / Walker seconded to approve November 8, 2022, Meeting Minutes as presented.**

**Passed: unanimous**

**3. Chair Comments:**

- Remove from agenda Business 4.d.
- Report from November Board Meeting: 1) The Board discussed authorizing staff to obtain quotes and draft contracts for Board approval for improving safety measures and protocol for the facilities (the reason for removing from Board Affairs discussion in 4.d) 2) Board approved BAC recommendation changes to Corporate Policy Manual Part 4, CEO. 3) The Board began to look at Part 3 and then made the decision to bring it back for a Work Session in January. 4) Chair Coon explained to the Board that the BAC had rescinded the motion of October 11 regarding the Bylaws and to send the current Bylaws to the Attorney for review.
- Part 7 will be brought to the January BAC meeting.

**4. Business**

1. CPM Part 6, Section 3 Hobby Shops & Studio Clubs: 6.3.4.A&B

**MOTION: Johnson moved / Humphrey second to approve the wording change in Part 6, Section 3: 6.3.4.A&B. Remove "Because of the organization's non-profit private club status, sales may only be made to GVR Members of their guests with appropriate GVR identification." Remove all of B. Added wording to A: GVR recognizes that finished craft pieces are sold through display cases in hobby shops, the Artisan Shop, and other non-GVR venues to GVR members and to the public.**

**Passed: unanimous**

2. CPM Part 3 Discussion:

- 3.1.1.B change by adding "have the opportunity." It will read "Each Director shall have the opportunity to serve on at least one Committee..."
- 3.1.1.D keep as stated by the BAC with serving three (3) years on a Committee.
- 3.1.1.F change the word from "require a" to "suggested." It will read "Standing Committees suggested minimum of five (5) members..."
- 3.1.1.G main change is "The President, Chairperson, and CEO will review the applications. After review of the applications the Chairperson will select Committee members and submit the appointments to the Board for approval at the April meeting." An addition is "Two-thirds of the Directors (8) needed to overrule a selection." There does need to be a Bylaw change in Article VIII - Committees of the Board of Directors, Section 3: Composition of Committees - It states "Committee members shall be selected by the Chairperson of the committee." The BAC will recommend to the Board at the January Regular Meeting to allow for this one Bylaw change to match the proposed CPM change.

3. Social and Dance Club Non-Member Fee Waiver

**MOTION: Coon moved / Walker seconded to recommend removing 6.2.2.K.5 which stated: Clubs may apply for a waiver of fees annually. The BAC will review applications to determine if fees are a hardship to the club and make a recommendation to the Board. Clubs will be notified of the Board's decision. Passed: unanimous**

~~4. Guest Policy: Safety and Security~~

5. Discussion of old dates in the Corporate Policy Manual (CPM)

- There are updates, adopted, revised, and approved dates throughout the Table of Contents and the CPM document. Do these dates need to be kept in both the Table of Contents and the full document?
- These dates do give reference points for researching the decisions.
- Dates can be found in researching the Board Resolution Document.
- Where the dates are put in the documents are not clear to what it is referring to: a full section or a section title?
- The consensus from the BAC was to have the dates in the Table of Contents only. They asked the staff to make the changes in the Table of Contents from the CPM document and present the changes at the next BAC meeting.

**5. Member Comments:** Comments made during the meeting.

**6. Adjournment**

**MOTION: Walker moved / Coon seconded. Adjourn meeting at 3:12pm MST.**

**Passed: unanimous**

**Next Meeting:** Tuesday, January 10, 2023, West Center, Room 2/Zoom, 1:30 – 3:00pm